

## How to submit the Off-Campus Non-Degree:

1. Go to [apply.wisconsin.edu](http://apply.wisconsin.edu)
2. Click the “**Register**” button under NEW USER

UNIVERSITY OF WISCONSIN SYSTEM

HOME PAPER APPLICATION INSTRUCTIONS UNDERGRAD STATEMENTS FAQ

Online Application for Undergraduate, Graduate School, International and Special Student Admission

The online admission application will be unavailable on Monday, April 23, 2018, starting at about 7:30 a.m. Central Time (US and Canada) for system maintenance.

**REGISTER OR LOG IN TO ACCESS THE APPLICATION**

**NEW USER**

Register now and start the admission process.

**EXISTING USER**

Login ID: (case sensitive)

Password:

Login

I can't remember my login ID  
I can't remember my password

3. Complete the fields and click “**Save Registration**”

Confirm Password

*Please only use an email address that you are able to maintain throughout the applic. email address you provide cannot already be in use on this website.*

E-Mail Address

Re-type E-Mail Address

Secret Question \*

Secret Answer \*

First Name \*

Last (Family) Name \*

Date of birth \*  
Month/Day/Year  /  /

**\* Required Fields**

**Save Registration** **Cancel**

4. Once the account is created, then proceed to enter in login id and password on home page and click “**Login**”

5. Once logged in, you will select “Create application” from the tool bar on the top:

The screenshot shows the top navigation bar of the University of Wisconsin System online application portal. The navigation bar includes links for CONTACT, HELP, CHAT, and LOGOUT. Below this, the University of Wisconsin System logo and name are displayed, along with a secondary navigation bar containing HOME, PAPER APPLICATION, INSTRUCTIONS, UNDERGRAD STATEMENTS, and FAQ. A tool bar below the navigation bar features three icons: a document icon labeled 'CREATE APPLICATION' (circled in yellow), a lock icon labeled 'CHANGE PASSWORD', and a graduation cap icon labeled 'CAMPUS INFO'. Below the tool bar, the page title reads 'UNIVERSITY OF WISCONSIN ONLINE APPLICATION'. The main content area begins with a 'Welcome, Test.' message, followed by a section titled 'Unsubmitted Applications'. A paragraph explains that unsubmitted applications are deleted when the selected term is no longer available. Below this is a table with columns for Term, Last Worked On, and Status.

Term	Last Worked On	Status
Milwaukee, Undergrad, U.S. Version Fall 2018	16-Mar-18 1:27pm	Deleted by Applicant 16-Mar-2018 ?
Milwaukee, Undergrad, U.S. Version - Adult		

6. Select “UW-Milwaukee” from the ‘Applying To:’ field:

The screenshot shows the 'CREATE A NEW APPLICATION' page. The top navigation bar includes the University of Wisconsin System logo and name, and links for HOME, PAPER APPLICATION, and INSTRUCTIONS. Below the navigation bar, the page title reads 'CREATE A NEW APPLICATION'. A section titled 'Applying To' contains a dropdown menu with 'UW-Milwaukee' selected. Below the dropdown menu is a red button labeled 'Next >>'. At the bottom of the page, the University of Wisconsin System logo and name are displayed, along with the copyright notice: 'Copyright © 2017 by the Board of Regents of the University of Wisconsin System'.

7. Click **Next**, then select appropriate Citizenship choice:

The screenshot shows the top navigation bar with the UW logo and 'UNIVERSITY OF WISCONSIN SYSTEM' on the left, and 'HOME PAPER APPLICATION INSTRUCTIONS' on the right. Below this is a light purple banner with 'CREATE A NEW APPLICATION' and 'UW-MILWAUKEE'. The main content area has a grey header 'Citizenship:'. Below it is the question 'Are you a U.S. Citizen?' with three radio button options: 'Yes', 'No', and 'Other'. At the bottom are two red buttons: '<< Previous' and 'Next >>'.

8. Click **Next** again, and select appropriate box for “High School/Secondary School/GED/HSED/Home Schooled” field

The screenshot shows the same top navigation bar as the previous form. Below the purple banner is a grey header 'High School/Secondary School/GED/HSED/Home Schooled:'. Below it are two radio button options: 'Not yet completed (no high school diploma/HSED/GED yet)' and 'Already graduated (have high school diploma/HSED/GED)'. At the bottom are two red buttons: '<< Previous' and 'Next >>'. At the very bottom of the page is a dark grey footer with the UW logo and 'UNIVERSITY OF WISCONSIN SYSTEM' on the left, and 'Copyright © 2017 by the Board of Regents of the University of Wisco' on the right.

9. Click **next**, then choose the appropriate selection for the Post-Secondary Education field:

The screenshot shows the top navigation bar with the University of Wisconsin System logo and links for HOME, PAPER APPLICATION, and INSTRUCTIONS. Below this is a header for 'CREATE A NEW APPLICATION UW-MILWAUKEE'. The main section is titled 'Post-Secondary Education:' and contains four radio button options: 'No college courses', 'Some college courses [taken or will take before enrollment - do not include AP, IB, or CLEP courses]', 'Undergraduate degree (4-year bachelor) [have or will have before enrollment]', and 'Graduate degree (Master, Doctoral, Specialist, Professional)'. At the bottom of this section are two buttons: '<< Previous' and 'Next >>'. The footer includes the University of Wisconsin System logo and the copyright notice: 'Copyright © 2017 by the Board of Regents of the University of Wisconsin System'.

10. Click **Next**, and Select “**Undergraduate courses as visitor/guest student**” when completing the “Reason for Applying”

The screenshot shows the top navigation bar with the University of Wisconsin System logo and links for HOME, PAPER APPLICATION, and INSTRUCTIONS. Below this is a header for 'CREATE A NEW APPLICATION UW-MILWAUKEE'. The main section is titled 'Reason for Applying: ?' and contains six radio button options: 'Additional undergraduate degree', 'Major, minor, or certification at the undergraduate level', 'Undergraduate courses as visitor/guest student' (highlighted with a yellow circle), 'UW Flexible Option - undergraduate degree or certificate', 'Graduate degree (Master, Doctoral)', and 'Graduate Non-Degree (graduate courses taken as visitor, guest, certificate, certification or personal/professional enrichment)'. At the bottom of this section are two buttons: '<< Previous' and 'Next >>'. The footer includes the University of Wisconsin System logo and the copyright notice: 'Copyright © 2017 by the Board of Regents of the University of Wisconsin System'.

11. Click **Next**, and select “**Undergraduate Off-Campus Non-Degree Student**” from ‘Applying As’ field:

The screenshot shows the top navigation bar of the University of Wisconsin System website. The logo and name 'UNIVERSITY OF WISCONSIN SYSTEM' are on the left, and 'HOME PAPER APPLICATION INSTRUCTIONS' are on the right. Below this is a header for 'CREATE A NEW APPLICATION UW-MILWAUKEE'. The main content area is titled 'Applying As: ?' and contains a list of application categories. The option 'Undergraduate Off-Campus Non-Degree Student' is selected and highlighted with a yellow circle. Below the list are two buttons: '<< Previous' and 'Next >>'. The footer contains the University of Wisconsin System logo and the copyright notice 'Copyright © 2017 by the Board of Regents of the University of Wisconsin'.

UNIVERSITY OF WISCONSIN SYSTEM HOME PAPER APPLICATION INSTRUCTIONS

CREATE A NEW APPLICATION  
UW-MILWAUKEE

Applying As: ?

- Undergraduate Non-Degree Student with a Bachelor's Degree
- Undergraduate Off-Campus Non-Degree Student
- UWM-UW College Connection Program Non-Degree Student
- 60 and Over Auditor
- Undergraduate Summer Guest Student
- Undergraduate UWinterIM Guest Student
- Teacher Education License Renewal
- Auditors with Disabilities

<< Previous Next >>

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12. Click **Next**.

13. Now the student will be walked through the eapp fields for the Non-Degree Off-Campus Option for their selected term.